



KIRLOSKAR BROTHERS LIMITED
A Kirloskar Group Company

Enriching Lives

INFORMATION AND INTELLECTUAL PROPERTY SECURITY POLICY

- Kirloskar Brothers Limited recognizes that information & intellectual property are most valuable assets belonging to our business and operations that help us in maintaining and augmenting our competitive advantage.
- The achievement of our business goals depends on our ability to safeguard the information we possess and create by ensuring its confidentiality, integrity and availability at all times.
- Information assets shall be classified based upon their business value and risk exposure and accordingly adequate controls shall be applied aligned to business requirements. The necessary measures such as policies, procedures and appropriate solutions shall be provided through Information Security Management System Framework [ISMS] to facilitate the process.
- Our employees shall understand the value of information and exercise their individual and collective responsibility to protect it.
- This Policy shall govern any access to information, intellectual property and information systems. These shall include but not limited to visitors, guests, business associates, consultants, suppliers, contractual employees, sub-contractors, customers, service providers who visit the premises of Kirloskar Brothers Limited and have access to or use our information and information systems.
- The Information Security Policy Framework shall ensure adequate mechanisms are promulgated to address protection of privacy of the employees.
- We shall continually strive to improve and strengthen our Information Security Initiative and make it as part of our identity and business action.
- We are committed to adhere and abide by the laid down Information Security Policies and Procedures in spirit and intent and discharge our roles and responsibilities as per expectations set forth by Kirloskar Brothers Limited.

Issue No. : 02
Review Date : 18th May 2015
Next Review Date : 17th May 2017


(Sanjay C. Kirloskar)
Chairman & Managing Director



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Sr. No	Objectives	Purpose	Unit/Measurement (If applicable)
1	Compliance with respect to the applicable legal and regulatory standards.	Mandatory requirement.	100% compliance to applicable legislation.
2	Securing the Classified Intellectual Property from internal, external and environmental threats.	To protect business interest.	Percentage of Risk treated.
			Percentage of Risk accepted.
3	Documentation of critical Operational Control procedurals and management programs inline with protection of Intellectual Property.	Ensure error free operation of Operational Control procedurals and management programs.	Number of planned versus documented processes/procedures.
4	Creating awareness pertaining to Intellectual Property protection across all location at all levels, for strategic suppliers, and sub-contractors.	Making employee aware about acceptable usage of all information assets of Kirloskar Brothers Limited.	Percentage of employees covered.
5	Drive Continual improvement in Intellectual Property Protection.	Enhancing maturity and fostering the Security culture through sustenance of fundamental principles of Information Security Management System.	Sustenance matrix as per Information Security Management System guidelines.
			Number of Non-conformities and Observation Open.

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