

FORM OF REQUEST FOR CHANGE OF ADDRESS
(Physical Shares)

To,

M/s Bigshare Services Private Limited,
(Unit: Kirloskar Brothers Limited),
Office No. S6-2, 6th Floor, Pinnacle Business Park,
Next to Ahura Centre, Mahakali Caves Road,
Andheri (East), Mumbai-400 093

Name of First/ Sole shareholder

Folio No. _____

I request you to effect change of my address in your records as follows:

Old Address	New address to be registered

I am enclosing the following documents:

Proof of identification: *(please tick appropriate boxes and attach the relevant documents to this Form)*

Passport ☐ Election ID Card ☐ PAN Card ☐ Driving License ☐
(with signature appearing thereon)

Proof of current address: *(please tick appropriate boxes and attach relevant documents to this Form)*

Passport ☐ Ration Card ☐ Bank A/c Statement ☐ Electricity/ Telephone bill ☐
(with signature appearing thereon) *(not older than 3 months)*

***(Note: At least one Identification and one address proof out of the above documents must be submitted.
The documents submitted must be duly signed and notarized.)***

Yours faithfully,

Tel / Mobile No.: _____	Email id: _____
Date: _____	Signature: _____

Note:

1. Change of Address will be effected only on receipt of this Form, duly completed, along with all requisite documents as mentioned above. Incomplete Form / Form with insufficient documents will not be acted upon and the same will be returned.

2. The signature of the Shareholder as appearing on the Form **must** match with his / her specimen signature on record with the Company. In case there is a mismatch, signature verification form duly attested by the bank will have to be submitted.
3. The shareholders who hold shares in electronic form, are requested to intimate their change of address to the depository participant with whom they maintain demat account and not to the company or the share transfer agent.